

RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY
ALWAR, RAJASTHAN



Tender document
Selection of a service provider
for Printing & Supply of Degree Certificates

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OFFICE OF THE REGISTRAR, RAJ RISHI BHARTRIHARI MATSYA, UNIVERSITY, ALWAR

**ONLINE INVITING TENDER NOTICE FOR
SELECTION OF A SERVICE PROVIDER FOR PRINTING & SUPPLY OF DEGREE CERTIFICATES**

NIB No Exam / 2025-26/ 1428

Date: 21/11/2025

TENDER NOTICE NO. – 5/2025-2026

Raj Rishi Bhartrihari Matsya University, Alwar hereby invites E-bid for selection of a service provider for printing & supply of degree certificates. The bid may be downloaded from 21.11.2025 and last date of submission of the bid is 03.12.2025 (1:00PM).
Details of the same may be seen on <http://sppp.rajasthan.gov.in> or <http://eproc.rajasthan.gov.in> or University website <http://rrbmuniv.ac.in> / notice board.


Registrar

Date:

NIB No Exam/2025/2026/

Copy Forwarded for information and necessary action to:-

1. P.S. to Vice-chancellor, Raj Rishi Bhartrihari Matsya University, Alwar
2. OIC-IT Raj Rishi Bhartrihari Matsya University, Alwar for uploading Bid documents.
3. OIC, GAD


Registrar

OFFICE OF THE REGISTRAR, RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY, ALWAR

**ONLINE INVITING TENDER NOTICE FOR
SELECTION OF A SERVICE PROVIDER FOR PRINTING & SUPPLY OF DEGREE CERTIFICATES**

NIB No Exam / 2025-26/

Date:

On line sealed Technical and Financial Bids are invited up to 02.12.2025 for University Examination related work selection of a service provider for printing & supply of degree certificates for approximate 50000 (Fifty Thousand) Students of UG, PG, Education.

Details may be seen in the Bidding Document at the website of the State Public Procurement Portal on <http://sppp.rajasthan.gov.in> or <http://eproc.rajasthan.gov.in> or University website <http://rrbmuniv.ac.in> and may be downloaded from the same. Validity period of bids will be 90 days.

Time Schedule for submission of E-Tender:-

S.No.	Time and Date for Downloading online Tender	Time and Date for upload of online Tender	Time and Date for physically deposit the processing fees, Tender cost and Earnest money	Time and Date for opening online technical bid
1.	21.11.2025	21.11.2025	02.12.2025	03.12.2025 at 3:00 pm


Registrar

Date:

NIB No Exam/2025/2026/

Copy Forwarded for information and necessary action to:-

1. P.S. to Vice-chancellor, Raj Rishi Bhartrihari Matsya University, Alwar
2. OIC-IT Raj Rishi Bhartrihari Matsya University, Alwar
3. OIC- GAD


Registrar

SECTION I
INVITATION FOR TENDER

Selection of service provider for printing and supply of Degree Certificate

The Raj rishi bhartrihari Matsya University, Alwar invites bids from eligible bidders for the Selection of service providers for Printing and supply of Degree Certificates only.

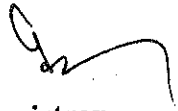
Interested eligible Bidders may obtain further information from the **University website**.

1. The bid document can be downloaded from the university website <https://rrbmuniv.ac.in/>
2. Bids will be opened online on the eproc.rajasthan.gov.in portal on the specified date and time.

1	Date of Issue of Notice Inviting Bid	:	21.11.2025 2:00 PM
2	Estimated Cost	:	20.00 लाख
3	Earnest Money	:	DD of Rs. 40000 /- in favour of Registrar, RRBMU
4	Date of Starting Submission Bid	:	21.11.2025
5	Deadline for Submission Bids on http://eproc.rajasthan.gov.in , rrbmuniv.ac.in एवं http://sppp.rajasthan.gov.in	:	03.12.2025 01:00PM
6	Time and Date for Opening Technical Bid	:	03.12.2025 03:00 PM
7	Place of Opening Bids Address is	:	Registrar Office at RRBMU, Haldina Alwar
8	Bid Validity	:	90 Days from opening of tender.
9	Officer Inviting Bids	:	Registrar Office at RRBMU, Haldina Alwar
10	Earnest money/Tender Fee to be deposited during period	:	DD of EMD Rs.40000/- and Tender Fees 1500/- in favour of Registrar RRBMU Alwar must be deposited in University before 02.12.2025 at 04:00 PM and photocopy should be uploaded with bid .
11	MD RISL	:	DD of Rs. 500 in favour of MD RISL
12	Tender Fee	:	DD of Rs. 1500 in favour of Registrar, RRBMU

Tender documents/ Bids to be submitted Online Only through Eproc Portal.

Registrar, Raj Rishi Bhartrihari Matsya University, Alwar


Registrar,

Raj Rishi Bhartrihari Matsya University, Alwar

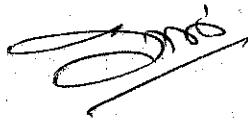
SECTION II

TERMS AND CONDITIONS OF THE CONTRACT

1. Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not responsive to the tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
2. The bidders must give their quote in Indian currency only.
3. Bids will be opened online as per time schedule mentioned in the tender notice.
4. Before, submission of bids, bidders must ensure that self-attested scanned copies of all the necessary documents (signed by authorized person with seal of firm) as mentioned in SECTION "Technical Bid" and SECTION "Financial Bid" of this tender document have been submitted with the bid, failing which their bids may be out-rightly rejected and will not be considered.
5. It is mandatory for all the bidders to submit all the documents mentioned under the tender document.
6. The bidder is required to submit a scanned copy of EMD as specified in the tender documents and send the **original hard copies of desired documents to be sent in a separate envelope.**
7. The Conditional Bids shall not be considered and may be rejected outright lying at the very first instance.
8. **EARNEST MONEY DEPOSIT (EMD):** The Tender should be accompanied by Earnest Money in the shape of a **Demand Draft/ FDR/ Banker Cheque in favour of Registrar, Raj rishi bhartrihari matsya university , Alwar which shall be valid for 45 days beyond the final bid validity period. No firm/ tenderer will be exempted from submission of EMD.** EMD exemption shall be given to the MSE/MSME units as per the government rules
9. **TECHNICAL BID:** The tenderer should submit a scanned copy of documentary proof of his/her eligibility as mentioned in the "Technical Bid Format" of this tender document.
10. Financial Bids will be opened for only those bidders who qualify in the technical bid criteria through the tendering process.
11. **Performance Security Deposit:** The successful tenderer will have to deposit performance security @5% within 15 days of issuance of a letter of intent by the competent authority to be paid in the shape of Fixed Deposit Receipt or Bank Guarantee, from any commercial bank in favour of **Registrar, Raj Rishi Bhartrihari matsya University, Alwar** which shall remain valid for a period of 90 days beyond the completion of the warranty/contract period and the security deposited in connection with any other similar tender will not be considered against this tender.

Thereafter, the work order will be issued. If the successful tenderer fails to submit the required performance security deposit within the prescribed 15 days, the earnest money deposit (EMD) deposited by the tenderer will be forfeited.

12. The **Raj Rishi Bhartrihari Matsya University , Alwar** reserves the right to accept or reject any or all tenders without assigning any reason.
13. **Non-Disclosure/ Confidentiality Agreement:** The selected vendor would have to enter a Non-Disclosure Agreement with the University for the Examination Material and other data and processes of the University which are part of the Examination process.
14. The bidder shall be the single point of contact with RRBMU, ALWAR and shall be solely responsible for the execution and delivery of work, without subletting or engaging in sub-contracting of the core examination-related activity.
15. The contract shall be on "End to End outsource basis" and the bidder should have all relevant facilities and logistics available to execute the work.



Printing and Supply of Degree certificate

Specification of Degree Certificates

Material to be used:

Material Quality – Durable, non-tearable, moisture & chemical resistance with excellent lay flatness, non toxic & eco friendly

Made up of – co extruded, white opaque polypropylene

Material Thickness – 175 micron Weight – 280 gsm

Opacity – 83 % Plus

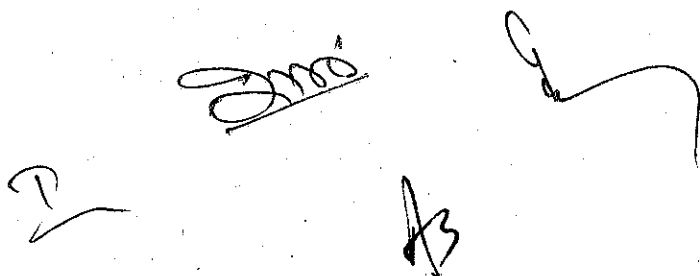
Whiteness – 85% Plus

Tensile Strength – MD – 1000-1200 / TD – 1700-1900 (in Kg/cm²)

Coating – Matt finish

Security Features:

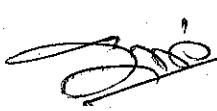
1. Guilloche / prismatic patterns design
2. High Resolution border
3. Micro text
4. Relief back ground
5. Void Pantograph
6. Invisible logo
7. Water mark
8. Ghost Image
9. Online verification System
10. Anti Copying feature
11. Bar Code containing variable student data.
12. UV Hidden Signature

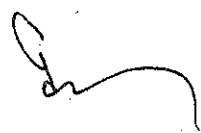
The bottom of the page features several handwritten marks. On the left, there is a stylized signature. In the center, there is a signature with a small 'A' above it. To the right of that is another signature. Below the central signature are the initials 'AB'. On the far right, there is a long, horizontal, wavy line.

TECHNICAL BID (Format 1)
(To be furnished on the letterhead of the Bidder)

S. No	Organizational Contact Details	
1.	Name of Organization	
2.	Year of establishment	
3.	Number of employees	
4.	Main areas of business	
5.	Type of Organization Company Legal Entity/JV/registered under the Indian Companies Act, 2013 / 1956	
6.	Particulars of registration with various Govt. Bodies/ Tax Authorities a. Registration no b. Place of Registration c. Date of Validity	
7.	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous bodies/ /Reputed Educational Institutes in India (to be given on rupees 100 Stamp paper).	
8.	Addres of registered office with telephone no. & E-mail	
9.	Address of office of Service Provider	
10.	Authorized Contact Person of firm with telephone no. & E-mail ID	
11.	MD RISL Rs. 500/- Transaction Date and Bank Details	
12.	Tender fee Rs. 1500/- Transaction Date and Bank Details	
13.	EMD of Rs. 40,000/- DD No: Transaction Date: Bank Details/ Exemption Details if Claimed	
14.	Bank Details of Bidder for EMD Return/ Payment Name of the Bank Account Holder (Company) Bank Name Bank Branch Address Account Type: Bank A/C No: IFSC Code: Communication Details: (Attach copy of cancelled cheque)	
15.	Declaration (Page No.-15)	
16.	Certificate of conformity (Page No.-16)	
17.	Annexure (A-D) (Page No.-17-20)	

Signature of the applicant/ Authorized person
Full name of applicant (with seal of firm/ Service Provider)

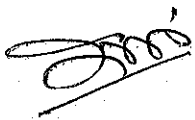
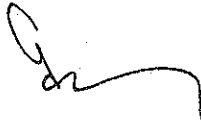


TECHNICAL BID (Format 2)
TECHNICAL PARTICULARS & CHECKLIST

SI No.	Eligibility Criteria for the Bidder	Documentary Evidence to be Attached	Max. Marks
i)	Should be a Government organization/ Government Undertaking or Legal Entity as per India law or Joint Venture or a company registered under the company Act 1956/LLP ac 2008 (Companies/Agencies not registered in India need not apply.)	Certificate & Incorporation	15
ii)	The organization need to have a minimum average turnover of Rs.300 Lakhs (3 crores) in the last each three (3) financial years and should be profit making company(profit after tax) turn over 3 – 5 Cr - 15 Marks 5 – 10 Cr - 20 Marks above 10 Cr - 25 Marks	i. Purchase Orders/Agreement copies. ii. Last 3 years audited balance sheet (i.e.F.Y. 2022-23 , 2023-24 and 2024-25)	25
iii)	The bidder should have executed minimum one work related to degree printing of equal to 30 lakh. (To mention work order in terms of Amount paid) Similar Work Expenditure 30 Lakh 5 Marks 30-60 Lakh 15 Marks Above 60 Lakh 25 Marks	i. Purchase Orders or Agreement copies/Proof of payment/copy of form 26 AS ii. University / Organization name iii. Scope of work & value iv. Contact person's name and contact details	25
iv)	The Bidder Should have Own Security Printing Press. (Details of Machinery/Personnel)	Bidders are required to attach the proof of owner ship (physical inspection may be carried by the university)	20
v)	The Bidder Should have a valid ISO 27001:2013, 9001: 2015 and CMMI level 3 certification (Mandatory)	Attested copy of the certification	15
			100

Place:

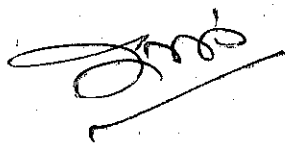
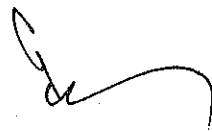
Signature of Tenderer


Note: A technical proposal should score at least 60 points out of 100 to be considered for financial evaluation. Financial offers of Agencies whose technical proposal score is less than 60 points may not be opened.

(B) Financial bid: The financial bid will be opened for only those firms which will be found technically sound and competent and the lowest among those bidders, will be awarded the contract.

The decision of the University in the evaluation of the Tender shall be final. No correspondence will be entertained in this regard.

A handwritten signature in black ink, appearing to be 'J. M. S.', written over a horizontal line.A handwritten signature in black ink, appearing to be 'S. K.', written in a cursive style.A handwritten signature in black ink, appearing to be 'I.', written in a simple, bold style.A handwritten signature in black ink, appearing to be 'K.', written in a simple, bold style.

FINANCIAL BID FORMAT

(No change in Language/format will be permitted)

Financial (Price) Bid for **Selection of Service Provider for Degree printing** for Raj Rishi Bhartrihari Matsya University, Alwar.

Notes:

1. Rates should be quoted in Indian Rupees only (Inclusive of all Taxes).

The Format for Financial Bid is attached as Annexure.

S.No	Pricing Components	Estimated Amount (Rs.)	Rate (Rs.)
1	Supply of University Degree with at least 12 security features on 175 Micron, 280 gsm Non tear able material. The Degree printed must have features of online verification & other feathers as per tender documents. (Quantity 50,000)	20.00 Lakhs	Per degree

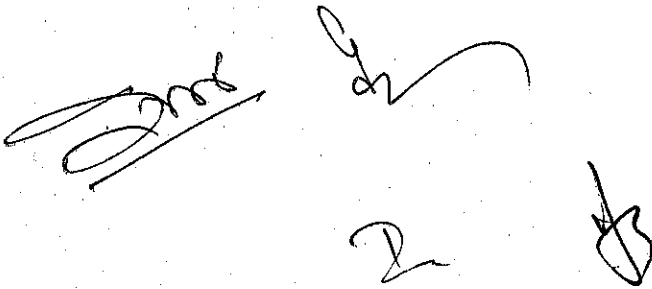
Note: (1) Rates to be quoted inclusive of all applicable taxes and freight.

Date:

Place:

Signature

Name and Address of the Bidder with Seal

The block contains several handwritten signatures and initials in black ink. On the left, there is a large, stylized signature. To its right, there are two smaller, more fluid signatures. Below these, there are two sets of initials, one appearing to be 'R' and the other 'B'.

SECTION VII
GENERAL TERMS AND CONDITIONS

1. Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, the RRBMU, ALWAR may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.

In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the RRBMU, ALWAR, at its discretion, may extend the deadline for the submission of bids.

2. Language of Bid

The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the RRBMU, ALWAR, shall be written in the English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the translation shall govern.

3. Period of Validity of Bids

Bids shall remain valid for 90 days after the deadline for submission of bids prescribed by the RRBMU, ALWAR. A bid valid for a shorter period shall be rejected by the RRBMU, ALWAR as non-responsive.

4. Opening of Bids by the RRBMU, ALWAR

The RRBMU, ALWAR will open all bids as per tender.

5. Payment Terms

100 % Payment of the work will be provided after completion of a particular work.

6. Documents comprising the Bids

Prepared by the Tenderers shall comprise the following components:

- Bid to be furnished as per the format for technical specifications.
- Technical literature for each product/service, covering full technical specifications.
- Bid prices should be quoted item-wise as per the format provided and duly signed and completed as per the format.

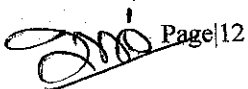
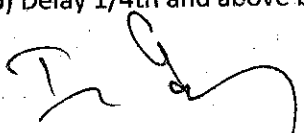
7. Cost of Tender

The tenderer shall bear all costs associated with the preparation and submission of its Bid, including the cost of presentation for the purpose of clarification of the bid if so desired by the RRBMU, ALWAR and the RRBMU, ALWAR will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering Process.

9. Penalty Cause

In case of failure/delay in delivering services a penalty charged as per below:-

- (a) Delay up to 1/4th of the time period of supply :2.5%
- (b) Delay 1/4th and above but less than 1/2 of supply period: 5%

 Page|12

- (c) Delay $\frac{1}{2}$ and above but less than $\frac{3}{4}$ th of the supply period: 7.5%
(d) Delay more than $\frac{3}{4}$ th of the time period of supply : 10%

More than five Failures/delays in delivering services will result in the termination of the contract.

10. Termination of contract:

If the performance of the vendor is not satisfactory in executing the project, then the same will be informed in writing by RRBMU, ALWAR as a warning letter and if in spite of the issue of the warning letter the performance does not prove to the satisfactorily level as per the expectation of RRBMU, ALWAR within a fortnight then second warning letter will be issued. If after the issue of the second warning letter also performance doesn't satisfy RRBMU, ALWAR expectations, then Institute reserves the right to terminate the contract prematurely by giving one-month notice in writing without assigning any further reason whatsoever. After the contract comes null and void the amount deemed payable to the vendor (if any) will sine die without any further payment? No further claim from the vendor will be entertained. The decision of the competent authority of RRBMU, ALWAR regarding determining the performance will be final.

11. Force Majeure:

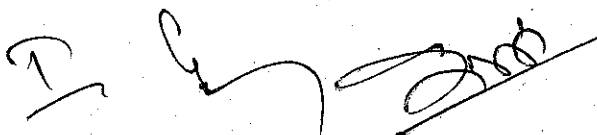
Force Majeure is herein defined as any cause, which is beyond the control of the selected Bidder or the Institute as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics/pandemic; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work area Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the Institute shall not be liable for delay in performing his/her obligations resulting from any Force Majeure causes as referred to and/or defined above.

12. Others Terms and Conditions

- An EMD/ bid security of equipment should be submitted in the form of FDR/Demand Draft/ Bank Guarantee from any Bank in favour of Raj rishi Bhartrihari Matsya University, Alwar which shall be valid for 45 days beyond the final bid validity period.
A tender without earnest money shall be considered unresponsive and rejected.
- A Performance security of 5% will have to be deposited by the successful bidder awarded the supply order in form of a Fixed Deposited Receipt or Bank Guarantee from a commercial bank which should be valid for 60 days beyond the completion of warranty/contract period.
- Performance Security will be forfeited and credited to the institute (Raj rishi Bhartrihari Matsya University, Alwar) in the event the supplier does not honor the warranty/contract and other terms and conditions of the tender.

- Tender validity should be 120 days from the opening of the tender.
- All legal disputes will be subject to ALWAR Jurisdiction and will be interpreted under Indian Laws.
- Raj rishi Bhartrihari Matsya University, Alwar reserves to itself the right to reject any or all tenders without assigning any reasons.
- The firm that has been blacklisted by the Centre/State Govt/UT/Boards/ Corporations/ any government authority/ Raj rishi Bhartrihari Matsya University, Alwar is not eligible for the Tender.
- The bidders shall not be allowed to change, alter or modify the bids after the expiry of the deadlines for the receipts of bids.
- Generally, the bid-offer will be received /opened on the day specified in the schedule. If the scheduled date is declared as a holiday, then the tender shall be received/opened on the next working day at the same time.
- A technical compliance chart of the quoted product mentioning the technical specifications of quoted product versus asked specifications is compulsory. Attach the compliance chart with the technical bid.
- The bidding agency shall ensure a single point of contact with RRBMU, ALWAR and shall be solely responsible for the execution and delivery of the work.
- The bidder should participate as a single entity; no consortium or group companies will be allowed.
- **The initial contract period shall be for one year which may be extended further for one more year with mutual agreement between the parties.**
- The Bidder should be registered with appropriate tax authorities such as Income tax, GST etc., and should submit valid certificates of registration with these authorities.
- The bidder should have all relevant facilities and logistics available to execute the work. Appropriate technology, hardware and software, dedicated connectivity, trained remote proctoring staff, and adequate security measures with due diligence should be available.
- The agency should have an in-house quality assurance and product testing team with proven and robust quality management processes required for conducting the remote proctored computer-based online examination.

All the terms and Conditions of this tender document are acceptable to me /us.



Signature of Bidder
(With Seal of firm)

Declaration by the Bidder (To be filled by the Bidder)

To,
The Registrar
Raj Rishi Bhartrihari Matsya University, Alwar

Sir,

In response to the Ref. NIB No : Dated Raj Rishi Bhartrihari Matsya University, Alwar, as an Owner/Partner/Director/Auth. Sign of I/We hereby declare that presently our Company/Firm at the time of bidding,

- a) Possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) having fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/UT;
- d) does not have any previous transgressions with any entity in India or any other country during last three years;
- e) does not have any debarment by any other procuring entity;
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualification to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition;
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR my/our security may be forfeited in full and our bid, to the extent accepted may be cancelled.

Name of the Bidder : Authorised Signatory :

Seal of the Organization

Place :

Date :

Certificate of Conformity/No Deviation (To be filled by the Bidder)

To,
The Registrar,
Raj Rishi Bhartrihari Matsya University, Alwar

NIB No :

CERTIFICATE

This is to certify that, the specification of Items Which I/We have mentioned in the Technical bid, and which It we shall supply if. I/We am/are awarded with the work, are in conformity with the minimum specifications of the Tender/bidding document and that there are no deviations of any kind from the requirement specifications.

Also I/We have thoroughly read the tender/bidding document and by signing this certificate, We hereby submit our token of acceptance to all the tender terms & Conditions without any deviations.

I/We also certify that the price I/We have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standard set out in the Tender/bidding Document.

Thanking you,

Name of Bidder :

Authorised Signatory :

Seal of the Organization

Place :

Date :

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Annexure A: Compliance with the code of Integrity and No Conflict of Interest.

Any person participating in a procurement process shall-

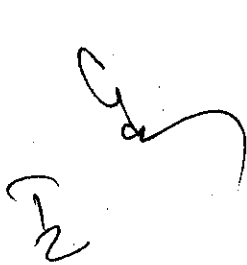
- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any correction including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to;
 - a. Have controlling partners/shareholders in common; or
 - b. Receive or have received any direct or indirect subsidy from any of them; or
 - c. Have the same legal representative for purpose of the Bid; or
 - d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring Entity regarding the bidding process; or
 - e. The bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Service that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.



**SIGNATURE OF THE TENDERER WITH
FIRM'S RUBBER STAMP**

Annexure B: Declaration by the Bidder regarding Qualifications
Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement ofin
response to

their Notice Inviting Bids No.....DatedI/We hereby declare
under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding Document, which material affects fair competition;

Date :

Place :

Signature of Bidder

Name :

Designation :

Address :

**SIGNATURE OF THE TENDERER WITH
FIRM'S RUBBER STAMP**

Annexure C: Grievance Redressal during Procurement Process

The designation and the address of the first Appellate Authority is Registrar Matsya University, Alwar.

The designation and the address of the Second Appellate Authority is Hon'ble Vice Chancellor, Matsya University, Alwar.

(1) Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a Bidder as successful the appeal may be filled only by a Bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

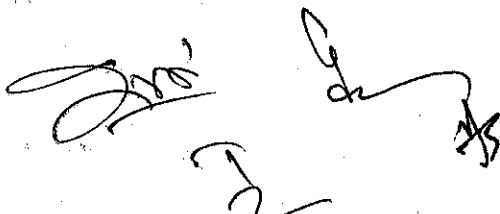
(5) Form of Appeal

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for Filling Appeal

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.

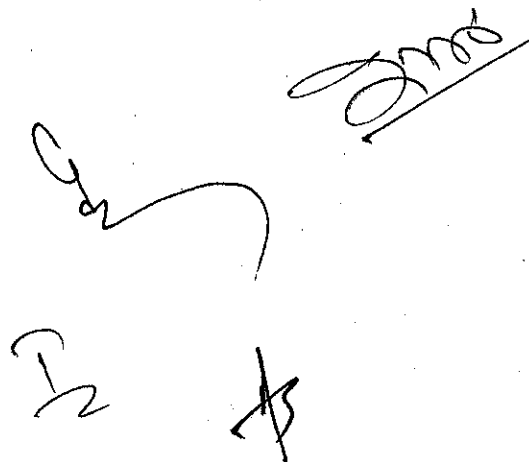
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.



(1) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issued notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall,-
 - Hear all the parties to appeal present before him; and
 - Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

**SIGNATURE OF THE TENDERER WITH
FIRM'S RUBBER STAMP**

The block contains handwritten marks. At the top right is a cursive signature. Below it and to the left are the initials 'G' and 'Iz'. At the bottom right is a stylized mark that looks like 'AB'.