

Name of Bank IFCS Code
 Branch MICR Code
 Account No. Branch Code
 Mobile No.

FORM No. 17 (E)

THEORY

Voucher No. Examiner No. PAN No.

- Note :-**
- (i) Theory examiners are required to send their reports invariably along with their remuneration bills. In case the bills are not accompanied with the examiner's reports, payment of the bills will be with held till these have been received in this office. If the bills are delayed, the reasons for the delay may be mentioned.
 - (ii) Postal receipts in connection with the expenditure incurred should invariably be pasted to the bill after noting down details in the statement given overleaf. No other charges are permissible.
 - (iii) Permanent Account Number of Income Tax (PAN) be invariably mentioned by the examiner.

RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY, ALWAR

**Bill for setting question-paper, marking answer-books etc.
 University Examination, 201....**

Name of the Examiner (in block letters)

Home Address (to which cheque is to be sent)

Name of the examination, subject and paper; in which examiner.....

Code No. of centres of which answer-books received	No. of candidate registered at the centre	No. of absentees at the centre	No. of answer-books actually examined	REMUNERATION FOR				Total	Remarks
				Setting the question paper	Examining answer-books	Conducting viva-voce			
						No. of candidate	Amount		

Certified that there was no delay/there was day's delay in the despatch of marks and/or report.

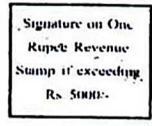
Add postal charges as per statement and postal vouchers overleaf

Grand Total
Rs.....

Amount in words

(Signature of the Examiner)

RECEIVED PAYMENT



For use in the University Office

Total remuneration claimed Rs.

Deduction as per details below :-

- (1) Pay Rs. Remuneration to Examiner
- (2)
- (3)
- (4) No delay & No. error

Asstt. Registrar (A & F)/C.F. & F.A.

Net Total _____

Paid Rs. by cheque Net amount Rs.

Net Amount payable Rs. on account of

No. dated201... T.W.F. Rs.

Remuneration. Entry made in the bill register.

Total Rs.

Dated Section Officer (Exam.) Dated Section Officer (Accounts)

THEORY WORK Statement showing the Postal Charges incurred in connection with the examinations on registered letters, parcels, telegrams and letters under certificate of posting.

S.No.	Particulars of correspondence	Receipt No. and Date	Postal Amount		Enclosures No.	Remarks
			Rs.			

Certified that the above expenditure was incurred by me in connection with the examination work entrusted to me.

(Signature of the Examiner)

Scale of Remuneration of Examiners (w.e.f. 26.2.04)

S.No.	Name of Examinations	Rate
	B.A., B.Sc., B.Com. (Pass & Hons.), B.P.Ed., B.Sc. Home Science, B.Sc. Bio-Tech., B.Lib. Sc., B.Ed., Shiksha Shastrī LL.B. (A/P), B.A. LLB (Semester Scheme), Certificate course in Dramatics, Certificate/Diploma in Adult Education, Proficiency Test in Hindi/English. All Certificate/Diplomas courses of under graduate level including Foreign Languages, B.Mus./B.F.A., B.H.M.C.T., B.C.A., B.B.A. and B.V.A.	
	For setting each question paper in full	400.00
	For setting each section of Paper	200.00
	For marking each Answer book in full or part with a minimum of Rs. 300/-	10.00
	To each Head examiner for supervising the work of each co-examiner.	200.00
	N.B. : Where the part of question paper containing objective type questions/descriptive type questions is provided separately, both parts of the question paper shall be treated as separate paper for the purpose of remuneration for setting the question paper, Separate remuneration shall be paid for both the parts of such question paper. <u>Remuneration for evaluation of answer books shall include evaluation of objective type and very short answer type questions.</u>	
2.	All Post-graduate Diploma including Law, All M.A., M.E.S., M.Sc., M.Sc. (Home Sc.), M.Com., M.B.A. (Day/Executive courses) M.Ed., M.Lib. Sc., LL.M., M.C.A., M.Mus., M.F.A., M.J.M.C., M.P.E., M.I.B., M.F.C., M.Tech. C.T.	
	For setting each question paper in full	500.00
	For setting each section of the question paper (A or B)	250.00
	For marking each Answer book in full or part with a minimum of Rs. 300/-	15.00
	Each Head-examiner for Supervising the work of his Co-examiner.	200.00
	For examining each candidate in Viva-voce in M.A./M.Sc., and M.B.A., (Day & executive) with a minimum of Rs. 300/- to each Examiner (Internal/External)	10.00
	For reading the Thesis/Dissertation of M.A., M.Sc., M.Com. and LL.M. (to each examiner) with a minimum of Rs. 600.00 to each examiner.	200.00
	For conducting the Viva-Voce test (wherever prescribed) on the thesis/dissertation/Project for the above examinations) per candidate with a minimum of Rs. 600/- to each examiner.	20.00
	For Reading the M.B.A. Project Report (Day/Executive) (Internal and External Examiner) per candidate	50.00
3.	B.E., B.Arch., B.Tech.	
	For setting each question paper in full	500.00
	For setting each section of a paper	250.00
	For marking each Answer book	15.00
4.	P.G Degree/Diploma in the Faculty of Ayurveda and Engineering	
	For setting each question paper in full	800.00
	For examining thesis to each examiner	800.00
	For marking each Answer book	20.00
5.	Doctorate Degree	
	For reading the Thesis of Ph.D.	800.00
	For practical/Viva-voce Examination for Ph.D.	500.00
	For reading the Thesis of D.Litt. or D.Sc., Degree	1500.00
	For viva-voce examination of D.Litt. or D.Sc.	800.00

6. M.Phil Examination	600.00
For setting each question paper in full	30.00
For marking each answer book (with a minimum of Rs. 300/-)	400.00
For assessing the Dissertation and conducting Viva-voce	

The following shall be the remuneration to Tabulator & Checker

1. For tabulating the results of Main examination per candidate to each Tabulator (with a minimum of Rs. 200/-) to each Tabulator	4.00
For checking the results of Main examination per candidate to each checker (with a minimum of Rs. 100/- to each checker)	2.00

Remuneration to be paid to an examiner shall be restricted per annum as under :

1. In general cases	20,000.00
2. In such subject where separate remuneration is paid for setting the part of question paper (essay type questions and objective type questions)	30,000.00

Deductions shall be made from the remuneration bills unless condoned by the University in special cases.

S.No.	Delay/Errors	Deductions
For delay		
1.	Delay in despatching marks to Principal/Coordinator/University	Rs. 50/- per day of delay.
2.	Delay in returning the marked answer-books	Rs. 50/- per day of delay.
3.	Delay in despatching the examiners report	Rs. 10/- per day of delay.
For Errors and omission		
1.	Entry of marks against wrong Roll Nos.	Rs. 50/- per mistake
2.	If marks in the award list differ from those shown on the answer-books	Rs. 50/- per mistake
3.	Omission to enter marks in the award list	Rs. 50/- per mistake
4.	Omission to write absent in the award-list	Rs. 10/- per mistake
5.	Omission to assess an answer or a part thereof.	Rs. 50/- per mistake
6.	If marks in the award list differ in words and figures.	Rs. 50/- per mistake
7.	Omission to fill in the bottom entries in the award-list	Rs. 20/- per leaf.
8.	Posting of marks in a wrong order i.e. not in the ascending order of Roll Nos.	Rs. 20/- per leaf.
9.	Any other mistake found on scrutiny of answer-books.	Rs. 50/- per mistake

Note : Half the amount of the bill shall be paid to an examiner when the penalty for delays and the mistakes etc. exceeds half the amount of the total bill.

Note: Where a paper is divided in two sections, one section of which is set and marked by a separate examiner, half setting fee and full marking fee shall be paid.

RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY, ALWAR

N.B. :- This Memo must be sent by every examiner alongwith this bill.

Name of Examiner Examiner Number

1. Account of Answer-books
 - (i) Total No. allotted
 - (ii) Absentees
 - (iii) Actual No. received and marked
2. Date of receipt of answer-books by the examiner
3. Date of despatch of different instalments of awards-list
4. Date of despatch of marked answer-books
5. Date of despatch of examier's report

Date

Place

Tel.

Signature of the examiner

..... Paper

..... Examination, 20: ...